

## **EVENT MANAGER**

BG seeks highly qualified, experienced catering professionals to manage off premise events for high profile corporate and social clients in and around Boston. A minimum of two years as an event manager/function manager/banquet manager in the hospitality/catering industry is a plus, but those with strong managerial experience, who have run team of 3-10+ employees, may be considered. Candidates must have knowledge of food service and be able and willing to act as our client's liaison, while overseeing and leading a team of servers and/or bartenders. Candidates must have a focus on phenomenal customer service and hospitality and be able to think quickly on their feet. We are looking for the cream of the crop. Professional demeanor/look/attire is a must. Competent self-starters with integrity, charisma and a winning personality are welcome. If you are hardworking and looking for flexible hours, please apply.

## **BARTENDER**

BG has openings for experienced bartenders to set-up, service and breakdown bars for our off-premise high profile and social clients. BG carries a Caterers Liquor license and all our staff are TIPS certificate or Serve Safe Alcohol Certified. If you have a passion for serving others, hardworking, and are looking for a flexible schedule and are available nights and weekends, please apply.

## **WAIT STAFF**

BG Wait Staff are the back bone of our company, we are looking for talented, customer service professionals who love hospitality and serving others. Knowledge of set-up styles for events and how to properly carry trays, serve guests with a smile and breakdown at the end of the event is desired. A positive attitude is a must and you will be able to follow direction and not be shy to approach our guests with confidence and professionalism. This job has many demands and it is critical that you can lift 25-50 pounds, walk with purpose, work within tight deadlines! You require TIPS Certification and a ServeSafe Food Handlers Certificate, but these can be obtained while your training with us. Please apply if you feel you can meet these demands.

## **EVENT CHEF ASSISTANTS**

BG seeks on site Event Chefs with 5 years catering experience is a must. If you are available to work flexible hours especially weekends and you know the principles of cooking; you are self-sufficient and can work alone with little supervision; you must be clean and organized. If this describes you, you can be an asset to our team, please apply.

## **EVENT CATERING DRIVER**

As a part of our catering delivery team you are a vital part of our company---NOT JUST A DRIVER, you are the face of our company. In addition to making catering deliveries, delivery drivers assist with food production, help assemble orders, and provide the excellent customer service that we at BG Events and Catering put as our first priority. We provide the van or box truck but you are responsible for keeping the vehicle spotless and making sure that your emergency kits is stocked. Please provide a copy of your clean driver's record when applying.

## **WAREHOUSE ASSISTANT**

BG is looking for seasonal warehouse helpers. Warehouse Duties include loading and unloading trucks, assisting in the process of organizing and staging equipment for events, assisting the warehouse manager to maintain a clean and organized warehouse, along with whatever is required to assist the warehouse manager. Must be able to lift 50lbs.